Asiah Crutchfield

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Asiah Crutchfield A long, thin rectangle to divide sections of the document

Work History

**Tulane Technology Connection, New Orleans, LA** *- IT Specialist*

October 2023 - August 2024

* Have solid comprehension of various Macintosh models and Dell laptops.
* Have experience guiding students and faculty in making a technology purchase decision for Mac, iPad and Dell products.
* Have experience using the PIMS POS system for sales, quotes receiving and creating purchase orders.
* Have experience in consumer electronic sales, product merchandising, and inventory management.
* Have experience counting and reconciling monthly inventories.
* Have experience gathering and submitting Excel reports to major companies such as Apple.

**Special K Services, New Orleans, LA** *- Car Detailing*

March 2023 - August 2023

* Cleaning and detailing cars
* Driving car detailing truck from site-to-site in order to clean vehicles
* Having to pay attention to details and work efficiently to ensure customer satisifaction

## Pontchartrain Partners, New Orleans, LA *— Maintenance*

November 2017 - August 2022

* Maintaining cleanliness and orderliness of both inside and outside of building by cutting grass, collecting trash and debri around the building, cleaning restrooms, caring for plants, and mopping floors
* Performing light maintenance such as fixing leaking toilets

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## Canal Street Veterinary Hospital, New Orleans, LA *— Veterinary Assistant*

August 2015 - April 2017

* Routine cleaning of hospital
* Caring for sick and injured dogs and cats by feeding, walking, and bathing them
* Assisting doctor in exams and surgeries

## Jani-King, New Orleans, LA *— Custodian*

March 2015 - July 2015

* Cleaning of businesses such as dental offices.

## Ike’s Snowballs, New Orleans, LA *— Cashier*

March 2014 - August 2015

* Opening and closing of snowcone stand
* Making and serving frozen and hot treats to customers
* Cleaning stand
* Running end-of-day on cash register

EDUCATION

## Yuan Ze University, Taoyuan City, Taiwan - *Bachelor’s in Informatics*

September 2024 - Present

## Wenzao University of Languages, Kaohsiung City, Taiwan - *Chinese Learning Certificate*

September 2022 - February 2023

## New Orleans Job Corps, New Orleans, LA - *Carpentry Certification*

May 2017 - November 2017

## Delgado Community College, New Orleans, LA - *Veterinary Technology*

August 2014 - September 2015

## New Orleans Science and Math, New Orleans, LA *— Diploma*

August 2008 - May 2012

## **New Orleans Center for Creative Arts, New Orleans, LA** - *Creative Writing Certificate*

August 2011 - May 2012

Languages

English | Some Chinese